Contact Tracking Log

Participant P-ICECAP ID: _____ Site: _____

Use this form to document contact attempts. Be sure to try different times of day and different modes. There is no minimum or maximum number of contacts prescribed, but if you are having trouble reaching the family, reach out to Moni Weber (monij@umich.edu) or Beth Slomine (slomine@kennedykrieger.org) early.

Attempt #1

Date: _____ **Time Contacted**: _____ ☐ AM ☐ PM

Calling for: ☐ 2-month contact verification ☐ 11-month contact verification

Method of Contact: ☐ Call ☐ Text ☐ Email ☐ Other: _____

Narrative: _____
_____
_____
_____

Attempt #2

Date: _____ **Time Contacted**: _____ ☐ AM ☐ PM

Calling for: ☐ 2-month contact verification ☐ 11-month contact verification

Method of Contact: ☐ Call ☐ Text ☐ Email ☐ Other: _____

Narrative: _____
_____
_____
_____

Attempt #3

Date: _____ **Time Contacted**: _____ ☐ AM ☐ PM

Calling for: ☐ 2-month contact verification ☐ 11-month contact verification

Method of Contact: ☐ Call ☐ Text ☐ Email ☐ Other: _____

Narrative: _____
_____
_____
_____

Attempt #4

Date: _____ **Time Contacted**: _____ □ AM □ PM

Calling for: □ 2-month contact verification □ 11-month contact verification

Method of Contact: □ Call □ Text □ Email □ Other: _____

Narrative: _____
_____
_____
_____

Attempt #5

Date: _____ **Time Contacted**: _____ □ AM □ PM

Calling for: □ 2-month contact verification □ 11-month contact verification

Method of Contact: □ Call □ Text □ Email □ Other: _____

Narrative: _____
_____
_____
_____

Attempt #6

Date: _____ **Time Contacted**: _____ □ AM □ PM

Calling for: □ 2-month contact verification □ 11-month contact verification

Method of Contact: □ Call □ Text □ Email □ Other: _____

Narrative: _____
_____
_____
_____

Attempt #7

Date: _____ **Time Contacted**: _____ □ AM □ PM

Calling for: □ 2-month contact verification □ 11-month contact verification

Method of Contact: □ Call □ Text □ Email □ Other: _____

Narrative: _____
_____
_____
_____