Contact Tracking Log



Participant P-ICECAP ID: _	Site	

Use this form to document contact attempts. Be sure to try different times of day and different modes. There is no minimum or maximum number of contacts prescribed, but if you are having trouble reaching the family, reach out to Moni Weber (monij@umich.edu) or Beth Slomine (slomine@kennedykrieger.org) early.

Attempt #1			
Date:	Time Contacted:	\square AM	□PM
Calling for: ☐ 2-mor	nth contact verification 11-month contact verification		
Method of Contact:	□ Call □ Text □ Email □ Other:		
Narrative:			
Attempt #2			
Date:	Time Contacted:	\square AM	□PM
Calling for: ☐ 2-mor	nth contact verification		
Method of Contact:	□ Call □ Text □ Email □ Other:		
Attempt #3			
Date:	Time Contacted:	\square AM	□PM
	nth contact verification		
Method of Contact:	□ Call □ Text □ Email □ Other:		
			·····

Attempt #4		
Date: Time Contacted:	\square AM	□PM
Calling for: □ 2-month contact verification □ 11-month contact verification		
Method of Contact: □ Call □ Text □ Email □ Other:		
Narrative:		
Attempt #5		
Date: Time Contacted:	\square AM	□PM
Calling for: □ 2-month contact verification □ 11-month contact verification		
Method of Contact: □ Call □ Text □ Email □ Other:		
Narrative:		
Attempt #6		
Attempt #6 Date: Time Contacted:	□AM	□PM
•	□AM	□PM
Date: Time Contacted:		□PM
Date: Time Contacted: Calling for: □ 2-month contact verification □ 11-month contact verification		□PM
Date: Time Contacted: Calling for: □ 2-month contact verification □ 11-month contact verification Method of Contact: □ Call □ Text □ Email □ Other:		□PM
Date: Time Contacted: Calling for: □ 2-month contact verification □ 11-month contact verification Method of Contact: □ Call □ Text □ Email □ Other:		□PM
Date: Time Contacted: Calling for: □ 2-month contact verification □ 11-month contact verification Method of Contact: □ Call □ Text □ Email □ Other:		□PM
Date: Time Contacted: Calling for: □ 2-month contact verification □11-month contact verification Method of Contact: □Call □Text □Email □Other: Narrative:		□ PM
Date:Time Contacted: Calling for: _ 2-month contact verification _ 11-month contact verification Method of Contact: _ Call _ Text _ Email _ Other: Narrative:		
Date: Time Contacted: Calling for: 2-month contact verification 11-month contact verification Method of Contact: Call Text Email Other: Narrative: Attempt #7 Date: Time Contacted:		
Date:		
Date: Time Contacted: Calling for: 2-month contact verification 11-month contact verification Method of Contact: Call Text Email Other: Narrative: Attempt #7 Date: Time Contacted:		
Date: Time Contacted: Calling for:		
Date:		