

P-ICECAP Participant Contact Information Form

Instructions: This form is provided as a guide to collect contact information before hospital discharge as well as to confirm vital status at 2 months and 11 months in preparation for the 3-month and 12-month assessments by Kennedy Krieger Institute.



- **Keep this information at your site. Complete both sides.**
- Use it to contact family at **2 months and** to update it at **11 months** to confirm vital status and contact info at those times.
- Let the family know that the call will take between 30 minutes and 1.5 hours.
- **Provide this form to Kennedy Krieger Institute via your site's secure dropbox link at 2 and 11 months**

Participant Name: _____

Site Name: _____

Subject Number: _____

Date of Birth: _____

Primary Caregiver Information	Preferred Language:	<input type="checkbox"/> English	<input type="checkbox"/> Spanish
Name of Caregiver: _____			
Relationship to Participant: _____			
Address: _____			
City, State, Zip: _____			
Home Phone: _____			
Work Phone: _____			
Cell Phone: _____			
Email: _____			
Preferred contact method: <input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Text <input type="checkbox"/> Email			

Additional Contacts (relatives, friends, pediatrician etc– someone who can find the participant and caregiver)

Name: _____	Relationship: _____	Home: _____
Email: _____	Cell: _____	Work: _____
Preferred contact method: <input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Text <input type="checkbox"/> Email		

Name: _____	Relationship: _____	Home: _____
Email: _____	Cell: _____	Work: _____
Preferred contact method: <input type="checkbox"/> Cell <input type="checkbox"/> Home <input type="checkbox"/> Text <input type="checkbox"/> Email		

SELECT BELOW BEFORE UPLOADING to Secure drop box link:

- Contact information confirmed for 3 month follow up
- Contact information confirmed for 12 month follow up (**Remember:** KKI 12 month call must take place BEFORE Neurologic Exam)

OVER-→

Comments Section:

- Include best date and time to conduct 3-month/12-month interview if set up with family.
- Include date of neurologic exam, if set up. (KKI Phone Interview MUST be conducted BEFORE the neurologic exam.)

If unable to reach any contact for 2 or 11 month time point, reach out to Beth Slomine (slomine@kennedykrieger.org) or Moni Weber (monij@umich.edu)

RC Contact Information:

Name: _____

Email: _____